



GOVERNOR'S COUNCIL ON WORKFORCE POLICY (GCWP)

July 16, 2009

Executive Tower, 1st Floor Conference Room
1700 West Washington St., Phoenix, AZ 85007
877.336.1829 Access Code 8986583

Minutes

I. Call to Order & Welcome

Chair Lisa Lovalo called the meeting to order at 2:32 p.m.; welcoming members and guests.

II. Roll Call

Pam Ross
Leon Quan
Joseph Beers
Tony Sissons

Sandra Watson (on behalf of Don Cardon)
Donna Davis
Stephen Zajac

Via Teleconference

Rebekah Friend
Keith Rodgers
Stephanie McKinney
Gary Marks
Lisa Lovalo
Alan Bunnell
Dick White
Mark Dobbins
Mary Kaffer

Mary Vanis
Mike Bull
Milt Ericksen
Patrick Harrington
Sherman Jennings
Tim Rango
Dick White

Council Members Absent

Buzz Murphy
David Martin
Dennis Anthony
Elaine Babcock

Hank Atha
Peggy Belknap
Ron Curtis

Staff Members Present

Rosalyn Boxer

Daniela Teran

III. Department of Labor Employment and Training Administration State Energy Sector Partnership (SESP) and Training Grants

Rosalyn Boxer, Department of Commerce, asked the Council to put a proposal together for the green jobs initiative, SESP and Training Grant. The intent of the grant is to develop a workforce that is ready to meet the demands of the energy efficiency, renewable energy, and any other related industries in Arizona. The grant will fund training, job placement, and activities that reflect a comprehensive statewide energy sector strategy. The deadline for this grant is October 20, 2009. A strategic plan is needed to be the foundation for the grant, which will look at what the Governor's vision is for green jobs and include a statewide energy plan, and will be combined to present what the State of Arizona would like to do in form of green energy jobs. This strategic plan must be completed before applying for the grant. A project manager is needed along with someone to develop the strategic plan. Pam Ross added that the strategic plan is meant to form the framework for the

proposal that will then be submitted to try to get grant dollars. It was reinforced that a project manager is need. The strategic plan is due by October 1, 2009. Chair Lisa Lovallo added that local directors were in support of this proposal and grant.

Mark Darmer clarified that there are two eligible bodies to administer the grant. The first entity is the Governor's Council, being the State's board, and the other entity is the state workforce entity, Department of Economic Security for Arizona. Due to the Council having very limited administrative staffing, DES will be the entity administering the grant. DES will likely contract an expert to monitor the activities associated with the grant but they (DES) will continue to be the fiscal related to the drawing of cash.

IV. Approval for the Council to go after the State Energy Sector Partnership (SESP) and Training grant

Chair Lisa Lovalo asked for a motion to move forward with the grant. Council member Gary Marks motioned for the Council to move forward on going after the SESP and Training Grant. Vice Chair Pam Ross seconded that motion. Motion adopted.

V. Approval for the Council to be applicants of the State Energy Sector Partnership (SESP) and Training grant

Chair Lisa Lovalo asked for a motion for the Council to be the State applicant of the grant. Vice Chair Pam Ross motion that the GCWP to be the applicant for this grant. Council member Dick White seconded the motion. Motion adopted.

VI. Approval to allocate administrative funding dollars for the management of the SESP and Training grant proposal, not to exceed \$200,000

Chair Lisa Lovalo clarified that the amount to be approved by the Council is a "not to exceed" amount of \$200,000 and it is to fund three positions, which are a project manager, plan writer and grant writer. The grant proposal shall include a state energy sector plan and a training framework that will be implementing the energy sector plan. Council member Dr. Mary Vanis, briefly put into perspective the initial work done prior to the release of the grant specifications by Patrick Burkhart, Director of Maricopa County Workforce Development Division, Cynthia Spell, from City of Phoenix, and Maricopa County. This group reviewed the state energy and green technology strengths. They located the existing the green programs, what is currently happening in our region, and what are the state's opportunities. Also, they reviewed how the public workforce perspective and college perspective can work together. M. Vanis continued saying that DOL definition of an energy sector plan is much more comprehensive and includes the economic development utilities, energy industries and workforce components. She added that the key is to hire an individual that fully understands DOL and Energy and is able to pull all the information together to secure these dollars.

Chair Lisa Lovallo asked for a motion for the Council to allocate administrative dollars for the management of the SESP and Training grant proposal. Vice Chair Pam Ross motioned that the Council allocates administrative dollars for the management of the SESP and Training grant proposal, not to exceed \$200,000. Council member Mary Vanis seconded that motion. Motion adopted.

VII. Old Business

Daniela Teran, Department of Commerce, reminded council members that the Board Training that was cancelled last month is now scheduled for August 12, 2009. Information for the hotel in which the training will take place was offered. The council was informed that if driving from more than 50 miles radius, members will need to fill out forms in order to be reimbursed, which includes last year's travel. There are new rules set by GAO that require a new procedure for reimbursement.

VIII. Call to Public

A question was posed to the council requesting clarification of earlier motions. It was clarified that there were three motions, the first being approval for the Council to go after the SESP grant, the second motion was to approve the Council applying for the SESP grant, and the third motion was to approve no more than \$200,000 to fund the management of the SESP grant.

IX. Adjournment

Chair Lisa Lovallo adjourned the meeting at 3:08 p.m.