

Executive Order 2008- 17

The Governor's Council on Workforce Policy (Supersedes Executive Order 2003-24)

WHEREAS, the State of Arizona recognizes economic vitality, growth and competitiveness are dependent upon a highly skilled workforce; and

WHEREAS, the quality and preparedness of the State's workforce are the shared responsibilities of many individuals and organizations, both public and private; and

WHEREAS, the State of Arizona needs a coordinated and comprehensive approach to workforce development that incorporates the State's economic development goals and strategies using federal, state and local resources; and

WHEREAS, the State of Arizona must place new emphasis on career development and guidance in the State's education system in order to offer a rich understanding of industries that drive the State's economy, communities and career opportunities; and

WHEREAS, the State of Arizona recognizes that a strong workforce that is capable of attracting and sustaining quality industries and promoting economic growth is dependent upon a quality education, training and apprenticeship system; and

WHEREAS, the State of Arizona is committed to building a workforce development system that is accountable and customer-driven; and

WHEREAS, federal law provides states the opportunity to consolidate the policy, planning and oversight functions of federally funded education, employment and training programs; and

WHEREAS, a broad, diverse set of career pathways which provide opportunities to lifelong learning in places of work and education must be made available to all persons wishing to explore and enter various industries, occupations and specializations;

NOW, THEREFORE, I, Janet Napolitano, Governor of the State of Arizona, by virtue of the authority vested in me by the Arizona Constitution and the laws of the State, do hereby order:

1. Pursuant to A.R.S. § 41-1542 and in accordance with Section 111(a) and (3)(1) of the Workforce Investment Act of 1998, the State Workforce Investment Board shall be known as the Governor's Council on Workforce Policy (the "Council"), under the jurisdiction of the Governor.
2. The Council shall be composed of 31 members and four ex-officio members. Private sector employers shall constitute a majority of the Council membership. Representatives of large businesses shall constitute at least 30 percent of the membership and representatives of small businesses shall constitute at least 25 percent of the membership. Members shall include the following:
 - The Director or designee from the Arizona Department of Commerce;

- The Director or designee from the Arizona Department of Economic Security;
 - The State Superintendent of Public Instruction or designee;
 - A representative, appointed by the Governor, of a rural community college district;
 - A representative, appointed by the Governor, of an urban community college district;
 - A representative, appointed by the Governor, from a private postsecondary institution;
 - A representative, appointed by the Governor, from a youth-based workforce development organization;
 - Three representatives, appointed by the Governor, from employee/labor organizations;
 - A representative, appointed by the Governor, from a faith-based or community-based workforce development organization;
 - Eleven representatives, appointed by the Governor, from large, rural and urban private sector employers;
 - Nine representatives, appointed by the Governor, from small, rural and urban private sector employers;
 - Two representatives from the Arizona House of Representatives appointed by the Speaker who shall serve as ex-officio members; and
 - Two representatives from the Arizona State Senate appointed by the Senate President who shall serve as ex-officio members.
3. Members shall serve for three years. Members shall not serve more than two consecutive terms.
 4. Members may not, except where specified, send designees to represent them at the Council meetings. Members who miss more than three consecutive Council meetings are subject to replacement.
 5. The Governor shall appoint a private sector employer from among the Council's members to serve as the Council Chair.
 6. The Chair may appoint sub-committees as needed to carry out Council business.
 7. The Council shall meet at least four times a year.
 8. The Council shall advise the Governor on all matters of workforce development strategy and policy for the State of Arizona. In this capacity, the Council shall:
 - a. Carry out the duties and functions prescribed for the state Workforce Investment Board under Public law *105-220* (Workforce Investment Act of 1998);
 - b. Review the provision of services and the use of funds and resources under applicable federal workforce development programs and advise the Governor on methods of coordinating such provisions consistent with the laws and regulations governing such programs;

- c. Establish goals for the development and implementation of performance measures relating to applicable federal, state and local workforce development programs;
 - d. Establish goals for the development and coordination of education employment and training systems;
 - e. Establish goals for the development and implementation of the Arizona's Job Training Program;
 - f. Establish in accordance with Title 29 of the Code of Federal Regulations § 29.12 a 13 member standing Arizona Apprenticeship Advisory Committee (the "Committee") consisting of: four representatives from employee organizations; four representatives from business and industry; one representative from a postsecondary institution; one representative from a workforce development organization; one representative from the Arizona Industrial Commission; one non-voting representative from the Arizona Department of Education; and one non-voting representative from the Bureau of Apprenticeship and Training. The Council shall designate a chair from the Committee's voting membership. The procedure for deciding a tie vote shall be as outlined in the approved regulations. The Committee shall carry out all the duties and functions required of a state apprenticeship council. The Committee shall adopt an acceptable State Plan for Equal Employment Opportunity in Apprenticeship as required in 29 CFR § 30 and adopt regulations to carry out the duties and functions as prescribed in 29 CFR § 29.12 and approved by the U.S. Department of Labor, Bureau of Apprenticeship and Training, Employment and Training Administration.
 - g. Issue studies, reports or documents the Council considers advisable; and
 - h. Increase awareness of and participation in State workforce programs through external and internal marketing strategies.
9. The Council shall submit a written annual report to the Governor, the President of the Senate, the Speaker of the House of Representatives and the Joint Legislative Budget Committee by September 1 of each year. Each State agency and community college shall submit to the Council the information necessary to compile the report, which shall include:
- a. The qualifying wage rate per county;
 - b. The number of businesses recruited;
 - c. The number of approved applicants;
 - d. The number of persons hired;
 - e. The number of incumbent workers trained;
 - f. The racial and ethnic background of persons trained;
 - g. The number of persons trained by job skill category;
 - h. The average salaries paid;
 - i. The breakdown of full-time and part-time jobs;

- j. The information on the efforts to leverage other training resources;
 - k. A summary of the information considered pursuant to A.R.S. § 41-1543;
 - l. The number of grant applications denied due to either of the following:
 - Insufficient available grant money; or
 - The inability to meet the qualifying wage requirements
 - m. A summary of annual spending by State government on workforce development, including details on each program that participates in workforce development in any State agency or community college, including:
 - Actual expenditures from state, federal or other sources for the prior fiscal year, by fund, program and agency in total;
 - Estimated expenditures from state, federal or other sources for the current fiscal year, by fund, program and agency and in total;
 - Federally mandated performance measure results by program, including measures for the previous two fiscal years and, for the current fiscal year;
 - Agency or statewide outcome-based performance measure results for all state workforce development programs; and
 - A strategic plan that identifies each workforce development program in Arizona and how the programs met all performance measures in the previous fiscal year.
10. All Council actions and recommendations are subject to the Governor's approval.
11. The status of the Council shall be reviewed no later than December 31, 2011 to determine appropriate action for its continuance, modification or termination.



IN WITNESS WHEREOF, I have herunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

Jan Nagel
GOVERNOR

Done at the Capitol in Phoenix on the 24 day of March, Two Thousand eight and of the Independence of the United States of America the Two Hundred and Thirty-Second.

ATTEST: *Janice K. Brewer*
SECRETARY OF STATE